

SVBF Shankara Hall/Facility Charges / Terms & Conditions

** Rate with effect from: JULY 24, 2024

	Event Category	Morning or Afternoon	Full Day 10 Hours	Temple Charges-as applicable	Kitchen Charges-as applicable	Cleanup, Insurance, Tables/Chairs	Capacity (current restrictions)
A	Event without a priest (Birthday, Graduation etc)	\$160/Hour	\$1,100	N/A	\$225/Day	\$225	60-70 guests
B	Wedding Event - require a Full day booking of Hall	N/A	\$1,100	refer to Temple charges next page *	\$225/Day	\$225	60-70 guests
C	Event with one temple priest for Nischayatartam Engagement, Seemantham, Satyanarayana pooja, Shastipoorthi, BhimaRatha Shanthi,Upanayanam etc	\$160/Hour	\$1,100		\$225/Day	\$225	60-70 guests
D	Cultural Events (with Free Admission) -for 501(c)(3) non-profits	\$128/Hour	\$880	N/A	\$225/Day	\$225	60-70 guests
E	Cultural Events (with Ticked Admission/Membership)	\$160/Hour	\$1,100	N/A	\$225/Day	\$225	60-70 guests

General Terms & Conditions and Contributions for use of the SVBF Facilities

- 1 Request for facility rental has to be made by submitting the Facility Rental Request application form online with all details to make a reservation
- 2 Facilities will be available for booking on a first-come first-served basis. For Hall availability and other details send email to: Facility@svbfnorth.org
- 3 An initial deposit of **\$500.00** is required along with the online request form with complete details about the event (payable by Credit Card)
- 4 Full payment of All charges must be made prior to the day of the event. Payment can be made using the online form or at the Front Office
- 5 The initial deposit will be refunded separately and only after the payment of the full rental charges are made before start of the event
- 6 For cancellation, the notice of cancellation is received by Email 10 days prior to the date of the event to receive refund of the deposit amount
- 7 Catering, if required, will be only from in-house kitchen or by a SVBF designated cook only. No other outside catering or from Restaurant is permitted
- 8 Only Veg. food prepared without use of mushrooms, onions and garlic shall be made
- 9 Rentee is required to bring their Paper plates, paper cups and spoons, food containers & zip-loc bags; Avoid use of styrofoam plate, plastic cups
- 10 No mass lighting of lamps (diya) are allowed and no lighting of camphor; Please use only oil lamp (vilaku) for pooja services
- 11 The facility will be provided in clean conditions and it is expected that the facility is returned in the same clean condition.
- 12 Decorations will be the responsibility of the rentee (can do on previous evening) ; use only non-permanent tapes; do not use markers on the walls
- 13 SVBF has the right to retain the deposit amount if the premise is not returned in a clean condition or for any damage to property/equipment
- 14 Audio equipment is available on request; please notify if this is required at the time of making the reservation
- 15 Event with religious function require a SVBF Priest; Please consult our Priest to make the necessary arrangement well ahead of the event date
- 16 Details of Temple charges to conduct events; refer to next page. Sambhavana for the priests are not included and payable separately
- 17 Please call the temple for priest availability before booking for religious service. Hall reservation is subject to SVBF priest availability.
- 18 Smoking and alcoholic beverages strictly prohibited within SVBF premises at any time and will be strictly enforced.
- 19 All decorative items, sticky tapes, personal belongings etc.have to be removed at the end of the usage and cannot be left in the community hall.
- 20 All garbage should be neatly tied and dumped in the garbage dumpster located behind the facility outside at the conclusion of the event.
- 21 Please ensure that children do not play on the grounds or cause any disturbance to others. Parents to keep a close watch to prevent any incident.
- 22 Cannot play music or any other audio equipment outside the hall or facility. Music inside the hall should be hindu devotional in nature.
- 23 The facilities and/or premises cannot be used for any political purposes, meetings or gatherings
- 24 SVBF has the right to amend the rental charges, terms and conditions and may do so at any time as required
- 25 SVBF is not responsible for any personal, physical or other damages to oneself or to members of one's party within SVBF premises.
- 26 Waitress/Attender staff are available with additional charge at \$35/Hr; the request has to be included with the application



Contact Front Office 1-248-247-6699

Online Application/payment form: <https://svbfnorth.breezechms.com/form/FacilityRental>

TEMPLE CHARGES PAYABLE TO CONDUCT EVENTS

	Event	At Hall	At Home
1	AksharaAbhyasa *	\$51	\$151
2	Annaprasana *	\$75	\$151
3	Namakaranam *	\$75	\$151
6	Nischithartham* (Engagement)	\$101	\$151
7	Seemantham* (baby shower)	\$101	\$151
8	Punyaahavachanam *	N/A	\$151
9	Grihapravesam *	N/A	\$101
4	Satyanarayana Pooja* (private event)	\$101	\$101
5	Any Homam** (except Chandi Homam)	\$101	\$101
10	Upanayanam*	\$151	\$251
11	60 th / 70 th / 80 th Birthday*	\$201	\$251
12	Wedding *	\$201	\$251
13	RudrAbhishekam * (private event)	\$201	\$251
14	Bhagavati Seva/Deepa Pooja * (private event)	N/A	\$301

* Indicated Services offered by prior appointment only.

Requests for Priest Services to be submitted using below link separately

<https://svbfnorth.breezechms.com/form/PriestService>

Charges Indicated is for 1 priest. Additional charge apply for 2nd priest
Sambhavana for the priests are not included in the above.

Additional charges apply for use of the temple facilities, Kitchen and catering

** Performing Homam at the Hall is subject to prevailing restricions